

Shared Services Joint Committee

Wednesday 26th October 2022

Report Title	Inter Authority Agreement - Public Health – Adult Learning – Service Plan
Report Author	Paul Starkey, Adult Learning Service Manager, paul.starkey@northnorthants.gov.uk , on behalf of, John Ashton, NNC Interim Director of Public Health, john.ashton@northnorthants.gov.uk Jane Carr, WNC Director of Communities and Opportunities, jane.carr@westnorthants.gov.uk
Executive Member	Councillor Helen Harrison, Executive Member for Adults, Health and Wellbeing, NNC Councillor Matt Golby, Portfolio Holder for Adult Care, Wellbeing and Health Integration, WNC

Key Decision	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there public sector equality duty implications?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information (whether in appendices or not)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Applicable paragraph number/s for exemption from publication under Schedule 12A Local Government Act 1972	

Contributors/Checkers/Approvers

Approver	Officer Name	Date Officer Approved Report
North MO West MO	Adele Wylie Catherine Whitehead	21 st September 2022
North S151 West S151	Janice Gotts Martin Henry	21 st September 2022

List of Appendices

Appendix A – Public Health Service Plan – Adult Learning Service

1. Purpose of Report

- 1.1. To present the Service Plan for the Public Health - Adult Learning Service function and seek approval of the performance measures and financial information contained in the Inter Authority Agreement.

2. Executive Summary

- 2.1. The Public Health – Adult Learning function is detailed in Schedule 2C2 of the Local Government Reform (LGR) Blueprint as lead service delivered from North Northamptonshire Council to West Northamptonshire Council.
- 2.2. The Service Plan contained in the Inter Authority Agreement identifies Key Performance Indicators (KPIs) in relation to these functions to be monitored on a quarterly basis and the financial agreements for the service between North Northamptonshire Council and West Northamptonshire Council.

3. Recommendations

- 3.1. It is recommended that the Committee approve the proposed Service Plan for Public Health – Adult Learning.
- 3.2. **Reason for recommendation:**
- 3.3. To ensure that the completed Service Plan for Public Health – Adult Learning is agreed, and mechanisms are in place for monitoring. The approach has been developed to meet the grant funding of the funding agency for the service, the Education and Skills Funding Authority (EFSA).
- 3.4. **Alternative options considered:**
- 3.5. The alternative of not approving the recommendations would create a delay to the reporting and monitoring of the performance measure while adjustments are made to the Service Plan.

4. Report Background

- 4.1. The Public Health – Adult Learning service is detailed in Schedule 2C2 of the Local Government Reform (LGR) Blueprint as lead service delivered from North Northamptonshire Council to West Northamptonshire Council.
- 4.2. The Adult Learning Service is funded by a grant from the EFSA. This grant requires the service to deliver several functions on behalf of the EFSA including delivering a range of informal and formal learning from entry-level courses to professional qualifications as well as confidence-boosting programmes in a range of community settings. The Adult Learning Service also works with other place-based services including Jobcentre Plus and local colleges.
- 4.3. An Inter Authority Agreement is required for delivery for this function after October 2022. The Service Plan and KPIs set out in appendix A, schedule 3, enable delivery of this function to be monitored. The financial arrangements for this service are detailed.

5. Issues and Choices

- 5.1. The Schedule 3 Service Plan now requires Committee approval. Should the Committee be minded to not approve the Service Plan, this may create delay to the reporting and monitoring of the performance measures while the required adjustments are made to the Service Plan.

6. Next Steps

- 6.1. Approval of the Schedule 3 Service Plan.

7. Implications (including financial implications)

7.1. Resources and Financial

- 7.1.1. This is being delivered within existing resource and there are no resources or financial implications arising from the proposals. The financial arrangements between North Northamptonshire Council and West Northamptonshire Council are set out in the Service Plan. The financial arrangements have been designed to meet requirements of the EFSA grant.

7.2. Legal and Governance

- 7.2.1. The Shared Services Joint Committee are responsible for “Approving the Service Plans for the Specified functions including targets for service quality, performance and efficiency.” As well as “Agreeing the responsibilities of each Council to deliver the Service Plans and agreed strategy, including any

specific responsibilities of the Provider Council and that the responsibilities are documented within the Service Plans.” The Service Plan for Public Health – Adult Learning has been reviewed by the Legal Team. No additional issues were identified.

7.3. Relevant Policies and Plans

7.3.1. The Public Health – Adult Learning function is detailed in Schedule 2C2 of the Local Government Reform (LGR) Blueprint.

7.3.2. The proposal will assist delivery of the North Northamptonshire Corporate Plan 2021-2025 “Safe and thriving places” priority.

7.3.3. The proposal will assist delivery of the West Northamptonshire Council Plan 2021-2025 by enabling greater “connected communities”.

7.4. Risk

7.4.1. No risks identified.

7.5. Consultation

7.5.1. No consultation activity is required due to the nature of this activity.

7.6. Consideration by Executive Advisory Panel

7.6.1. Consideration by the Executive Advisory Panel has not been requested.

7.7. Consideration by Scrutiny

7.7.1. No consideration by Scrutiny has been requested.

7.8. Equality Implications

7.8.1. There is no equality impact arising from the recommendations in this report.

7.9. Climate Impact

7.9.1. There is no climate impact arising from the recommendations in this report.

7.10. Community Impact

7.10.1. There is no community impact because of this report.

7.11. Crime and Disorder Impact

7.11.1. There is no anticipated crime and disorder impact due to this report.

8. Background Papers

8.1. Administrative agreement

<https://northnorthants.moderngov.co.uk/documents/s1068/7.%20Appx%20B%20-%20IAA%20and%20Schedules.pdf>